

Re-Opened Position
JOB ANNOUNCEMENT

POSITION TITLE: Data Base Administrator
LOCATION: Administrative Office of the Courts
HIRING RANGE: 64-78 / \$27.58-\$40.33
TYPE OF POSITION: Full-time with benefits
CLOSING DATE: **June 1, 2007 at 5:00 p.m.**

DIRECT APPLICATIONS TO: Human Resources
450 S. State
PO Box 140241
Salt Lake City UT 84114
801-578-3890 (phone)
801-238-7814 (fax)

DUTIES: Responsible for the administration and management of complex database systems.

- Responsible for the creation and management the Courts' databases including database performance, monitoring, tuning, data assurance, and capacity planning.
- Coordinate changes and modify the database
- Plan, coordinate and implement security measures to safeguard the databases.
- Evaluates, tests and installs database software
- Communicates regularly with technical and applications staff to ensure the database integrity
- Ensure storage, archiving, backup and recovery procedures are functioning correctly.
- Control access permissions and privileges

MINIMUM QUALIFICATIONS: Bachelors degree in CIS/CS or equivalent, plus four years of full time paid employment related to the above tasks, knowledge, skills and abilities. Substitutions for education or work experience may be made on a year for year basis. Knowledge of analysis and classification of data and data relationships. Working knowledge of data base management methodologies, application, programming, data base software, data modeling and data administration. Must be able to communicate effectively both orally and in writing. Preference given to individuals who have experience with Informix, DB2, SQL Server and AIX.

APPLICATION PROCEDURE: Applicants should submit a court application and resume. Applications may be obtained from Human Resources at the Administrative Office of the Courts; 450 S. State St., SLC, phone (801) 578-3890, the Dept. of Workforce Services, or from our website at www.utcourts.gov.

The Utah State Courts is an Equal Opportunity Employer. The courts comply with all state and federal laws prohibiting unlawful discrimination, and provide reasonable accommodation to disabled individuals as required by the ADA.